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River Valley School District

February 2023

Custodial / Maintenance Report

Training Conducted

The OSHA required safety training on Slips, Trips and Falls was completed for the month of January.

Inspections

- Lifts and elevator inspections were completed. MS lift - they want the phone to dial 911 but Sauk County said it rings to dispatch as it should. Still working to resolve this issue.
- Fire and Safety inspected extinguishers in all buildings. Confirming none missed.

Progress on Projects

- The soccer press box will be re-sided next spring.
- Started building a small shed to put on the concrete pad for extra storage. Will side in the spring
- Old mats from the old gym at the high school are currently being replaced. Waiting for the correct shipment to arrive. No new updates for when the correct mats will be coming. Have been told to consider it complete.
- Continue requesting estimates for future replacement of some plumbing at high school that is in poor condition.
- Received an estimate for a chain link fence to go around the playground at ELC. This is on hold for now.
- Continued daily disinfecting of all schools.
- Working on replacing boards that have holes in them on the large trailer.
- Part ordered for leaking condenser at ELEM. Will be installed when it arrives.
- Actuator came in for univent at ELEM by door Exit C and has been repaired.
- Obtained estimates for replacing metal handrails and patching concrete stairs. This will be performed in-house next spring.
- Will be replacing two fans in the west gym at the high school over spring break.
- Received estimates for new exhaust fans at the ELC, ELEM, and MS. The ELEM will be done this spring along with the MS locker room. Rest will be completed this summer.
- Will update the last of the R22 this summer.
- Lost some of the HS PA speakers after the power outage. Johnson Controls started repair; they are waiting for parts to complete the repair.
- Ordering new transition bars for west gym. Old ones have become a safety concern.
- Have ordered more economizers for the MS. Bassett is going through each furnace based on what EE Consultants found during the recommissioning.
- Shawn and myself are working with the Control Companies. Will be addressing multiple issues that EE Consultants found during the recommissioning.
- Working on estimates for redoing the elementary LMC floor.
- Adding outlets to high school room 62 to accommodate equipment.
- Adding exit lights during spring break to East Gym at high school per fire marshal recommendations.
- Replacing lights at high school above brick Hawk over spring break.
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Progress on Projects Continued

- Parts have been ordered for the west locker rooms at the high school. The boy's shower is missing a cartridge and handle. Two shower selectors in the girl's locker room no longer switch from wand to shower head.
- Looking for a contractor to build walls at the elementary school den area.
- Brian checked to see if the elementary gym floor can be welded together. This cannot be done.
- Starting to prepare for a family restroom to be added to the middle school. Ted is checking with engineers to see how it can be completed.
- Will be resealing the middle school penthouse roofs that have started leaking. Roof coating came, due to weather, it will need to wait till spring.
- Started filling in low spots with soil and grass seed. When complete, will add delineator poles around the elementary boulevard. Rest of the areas on hold till spring.
- The elevator at the high school is repaired.
- Bassett completed the work on AHU in east gym that sprung a glycol leak during the cold weather.

Comments

Thank you for your time. If you have a question or concern, please feel free to let me know.

Respectfully Submitted,
Jeni Meuer
Facility Manager